**國立清華大學藝術學院學士班**

**學生校外實習簽到（退）表**

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| **姓名/學號：** | **任職機構／單位：** |
| **日期** | **簽到** | **簽退** | **時數** | **日期** | **簽到** | **簽退** | **時數** |
| **簽到時間** | **簽退時間** | **簽到時間** | **簽退時間** |
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| **總計：　　　　　　小時** |
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| **實習單位主管簽章：** | **簽章日期：** |

備註：表格若不敷使用請自行增列複印。本表請於實習結束後，併同工作週記、實習成績考評表、實習心得，交回班辦計算實習時數。